



LICKING REGIONAL WATER DISTRICT

BOARD MEETING MINUTES February 13, 2025, REGULAR MEETING

1. OPENING

The February 13, 2025, Regular Board Meeting of the Licking Regional Water District was called to order by Mr. Clegg at 4:00 p.m. The pledge of allegiance was led by Mr. Clegg. Mr. Clegg, Mr. Davis and Mr. Leist were present at roll call. Also present were CJ Gilcher, Josephine Carrelli, Nick Eippert, Kathy Killen, and those members of the public who signed the sign in sheet. The meeting was also live streamed for public viewing.

Mr. Clegg wanted to note for the record the absence of the President and the Vice President from the meeting.

Mr. Leist made a motion, second by Mr. Davis to nominate Mr. Clegg as President Pro Tem for this meeting.

Upon roll call vote, all voted aye. Motion carried.

2. ADOPTION OF AGENDA

Mr. Gilcher removed RMP Development update from the agenda and added a Resolution to approve change orders for the SR 161 Elevated Storage Tower project.

Mr. Eippert removed Union Township JEDD appointment from the agenda.

Mr. Leist made a motion, second by Mr. Davis, to approve the agenda as amended.

Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Leist made a motion, second by Mr. Clegg to approve the meeting minutes from the January 30, 2025, Regular Meeting as presented.

Upon roll call vote, all voted aye. Motion carried.

4. AUTHORIZATION TO PAY BILLS

Mr. Davis moved to approve payment of the bills as presented.

Mr. Leist seconded.

Upon roll call vote, all voted aye. Motion carried.

5. PUBLIC COMMENTS (Limited to three minutes)

Mr. Metzger, a Union Township resident, was present to get more information about the waterline project.

7. REPORT OF THE EXECUTIVE DIRECTOR

STAFF REPORTS:

OPERATIONS DIRECTOR

Wagram WWTC Project Update

Mr. Gilcher provided the following update:
They continue to pour concrete and are working on the influent facility. They are also working on the sludge dewatering building, digestors, and the top slabs of the oxidation ditches. As of today, they are still on target for the scheduled opening of Spring of 2026.

SR 161 Elevated Storage Tank Project Update

Mr. Gilcher provided the following update:
The base section, the sides and the partial top section of the tank has been welded and is sitting in position. The contractor is now in a wait period due to the weather. They should return around the first week of March to do the priming of the tank and once that is complete they will lift it into position.

Union Township Phase 1 Waterline Extension Project Update

Mr. Gilcher provided the following update:
They continue to move east towards the intersection of SR 40 and SR 37 with the 16" water main. The contractor was also on site this week and last week performing the extension along Swamp Rd.

Pataskala Corporate Park Sanitary Sewer Project Update

Mr. Gilcher provided the following update:
The lift station and the sanitary sewer portion of the project has been substantially completed. They did the final tie in this week, so it is actually receiving flow from some of the existing infrastructure through

those facilities. They hope to do the final grading and complete the project in the next couple of months once the weather breaks.

Mr. Gilcher presented a resolution for the Board's consideration and approval.

Resolution No. 2025-017

A RESOLUTION AUTHORIZING AND DIRECTING THE PRESIDENT OF THE BOARD OF TRUSTEES TO EXECUTE A DEVELOPMENT AGREEMENT WITH THE CITY OF PATASKALA FOR THE ROADWAY MAINTENANCE FACILITY PROJECT

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LICKING REGIONAL WATER DISTRICT, THAT:

1. The Board The Board authorizes the Board President to execute the attached Development Agreement with the City of Pataskala.
2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Mr. Leist moved to adopt the resolution, second by Mr. Davis

Upon roll call vote, all voted aye. Resolution No. 2025-017 was approved.

Mr. Gilcher presented a resolution for the Board's consideration and approval.

Resolution No. 2025-018

A RESOLUTION AUTHORIZING AND DIRECTING THE PRESIDENT OF THE BOARD OF TRUSTEES TO EXECUTE A DEVELOPMENT AGREEMENT WITH MARONDA HOMES, LLC OF OHIO FOR THE HOMESTEAD OF THE BORDERS PLACE SECTION 4-1 PROJECT

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LICKING REGIONAL WATER DISTRICT, THAT:

1. The Board authorizes the Board President to execute the attached Development Agreement with Maronda Homes, LLC. of Ohio.
2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this

Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Mr. Davis moved to adopt the resolution, second by Mr. Leist

Upon roll call vote, all voted aye. Resolution No. 2025-018 was approved.

Mr. Gilcher presented a resolution for the Board's consideration and approval.

Resolution No. 2025-019

A RESOLUTION AUTHORIZING AGREEMENT WITH VERDANTAS, LLC TO PROVIDE ARCHEOLOGICAL AND ECOLOGICAL SERVICES FOR THE SUMMIT AND MORSE ROAD WATER AND SANITARY SEWER PROJECT

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LICKING REGIONAL WATER DISTRICT, THAT:

1. The Board authorizes the Board President to execute the attached Scope of Services in an amount not to exceed \$24,600.00.
2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Mr. Leist moved to adopt the resolution, second by Mr. Davis

Upon roll call vote, all voted aye. Resolution No. 2025-019 was approved.

Mr. Gilcher presented a resolution for the Board's consideration and approval.

Resolution No. 2025-020

A RESOLUTION TO AUTHORIZE CHANGE ORDERS #4, 5, & 6 FOR THE STATE ROUTE 161 ELEVATED STORAGE TANK PROJECT

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LICKING REGIONAL WATER DISTRICT, THAT

1. The Board hereby approves the change orders in the amount of -\$927.96 for an adjusted contract price not to exceed \$5,560,440.51
2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Mr. Davis moved to adopt the resolution, second by Mr. Leist

Upon roll call vote, all voted aye. Resolution No. 2025-020 was approved.

OFFICE MANAGER

Mrs. Carrelli presented a resolution for the Board's consideration and approval.

Resolution No. 2025-021

A RESOLUTION TO TRANSFER DELINQUENT CHARGES TO THE LICKING COUNTY AUDITOR

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LICKING REGIONAL WATER DISTRICT, THAT:

1. Resolution to transfer certified delinquent charges in the amount of \$242.85 from parcel number 025-068004-01.000 to parcel number 025-068004-00.000 under project number T8317001000, as it was certified incorrectly.
2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Mr. Leist moved to adopt the resolution, second by Mr. Davis

Upon roll call vote, all voted aye. Resolution No. 2025-021 was approved.

Mrs. Carrelli presented a resolution for the Board's consideration and approval.

Resolution No. 2025-022

**A RESOLUTION TO RELEASE DEFERRED WATER AND/OR SEWER
ASSESSMENT AND AUTHORIZE THE FILING OF AN UPDATED
AFFIDAVIT OF FACT**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LICKING
REGIONAL WATER DISTRICT, THAT:

1. That the Board hereby removed the deferred water and sewer assessments, as it has been paid in full in December 2019, as to the following property:

Parcel # 025-067872-00.002
Water Project # 8023B
Sewer Project # 8013

2. That the Board hereby authorizes the filing of an updated affidavit of fact with the Licking County Recorder's Office indicating that the assessment has been paid in full.
3. It is found and determined that all formal actions of this Board concerning and relating to the passage of this ordinance were passed in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Leist moved to adopt the resolution, second by Mr. Davis

Upon roll call vote, all voted aye. Resolution No. 2025-022
was approved.

ATTORNEY

Mr. Eippert said they received and evaluated proposals for the Government Relations Consultant. They met with one of the entities last week and are ready to move forward with an engagement letter.

Mr. Clegg made a motion, seconded by Mr. Leist to authorize the Executive Director to execute an engagement letter with Dickinson Wright for governmental relations services.

Upon roll call vote, all voted aye. Motion carried.

10. EXECUTIVE SESSION

Mr. Clegg made a motion, second by Mr. Leist to enter executive session pursuant to Section 121.22 (C)(2) of the Ohio Revised Code, to consider the purchase of property for public purpose.

Mr. Clegg, Mr. Leist, Mr. Davis, Mr. Gilcher and Mr. Eippert attended the executive session. Mr. Stepp and Mr. Roberts joined via telephone.

Upon roll call vote, all voted aye. Entered executive session at 4:02pm

Mr. Leist made a motion, seconded by Mr. Davis to return from Executive Session.

Upon roll call vote, all voted aye. Returned from executive session at 4:42pm.

Mr. Clegg stated no resolution, rule, or formal action was taken during the Executive Session.

11. PUBLIC COMMENTS (Limited to two minutes)

There were no public comments.

12. TRUSTEES' COMMENTS

Mr. Clegg thanked everyone for their patience as we navigated through the meeting today.

13. ADJOURNMENT

Mr. Clegg made a motion, second by Mr. Leist that the meeting would be adjourned.

Upon Roll Call vote, all voted aye.

The meeting was adjourned at 4:44 p.m.

ATTEST:


Steve Clegg, Secretary

**SWLCWSD
OFFICE REPORT
02/13/25**

1) Connection Fees Collected

	2023	2024	1st Qtr. 2025	2nd Qtr. 2025	3rd Qtr. 2025	4th Qtr. 2025	Total 2025
Water	\$1,441,438.43	\$1,398,638.52	\$16,560.00				\$16,560.00
Sewer	\$783,297.36	\$560,396.26	\$20,000.00				\$20,000.00
Total	\$2,224,735.79	\$1,959,034.78	\$36,560.00	\$0.00	\$0.00	\$0.00	\$36,560.00

2) Billing Charges

	2023	2024	1st Qtr 2025	2nd Qtr. 2025	3rd Qtr. 2025	4th Qtr. 2025	Total 2025
Water	\$3,490,165.22	\$3,800,994.64	\$304,456.82				\$304,456.82
Sewer	\$6,885,871.54	\$7,108,067.47	\$570,103.24				\$570,103.24
Total	\$10,376,036.76	\$10,909,062.11	\$874,560.06	\$0.00	\$0.00	\$0.00	\$874,560.06

3) Capacity Fees

	2023	2024	1st Qtr. 2025	2nd Qtr. 2025	3rd Qtr. 2025	4th Qtr. 2025	Total 2025
Water	\$39,615.00	\$100,325.00					\$0.00
Sewer	\$116,925.50	\$65,325.00					\$0.00
Total	\$156,540.50	\$165,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

4) Assessment Revenue

	2023	2024	2025	Total 2025
1st Half	\$109,578.58	\$65,229.55	\$0.00	\$0.00
2nd Half	\$84,707.87	\$0.00	\$0.00	\$0.00
	\$194,286.45	\$65,229.55	\$0.00	\$0.00

Cash in Bank	As of 02/12/25	As of 02/11/24
	\$19,597,239.90	\$23,203,617.92

*Does not allow for future expenses

Loan Payment Due 07/01/25	\$2,500,000.00	\$2,500,000.00
Balance Available	\$17,097,239.90	\$20,703,617.92