



LICKING REGIONAL WATER DISTRICT

BOARD MEETING MINUTES March 13, 2025, REGULAR MEETING

1. OPENING

The March 13, 2025, Regular Board Meeting of the Licking Regional Water District was called to order by Mr. Stepp at 4:00 p.m. The pledge of allegiance was led by Mr. Stepp. Mr. Stepp, Mrs. Carter, Mr. Clegg, Mr. Davis and Mr. Leist were present at roll call. Also present were Josephine Carrelli, Nick Eippert, Kathy Killen, Jim Roberts, Ashley Campbell and those members of the public who signed the sign in sheet. The meeting was also live streamed for public viewing.

2. ADOPTION OF AGENDA

Mr. Clegg made a motion, second by Mr. Leist, to approve the agenda as amended.

Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mrs. Carter made a motion, second by Mr. Davis to approve the meeting minutes from the February 27, 2025, Regular Meeting as presented.

Upon roll call vote, all voted aye. Motion carried.

4. AUTHORIZATION TO PAY BILLS

Mr. Leist moved to approve payment of the bills as presented.
Mr. Clegg seconded.

Upon roll call vote, all voted aye. Motion carried.

5. PUBLIC COMMENTS (Limited to three minutes)

There were no public comments.

7. REPORT OF THE EXECUTIVE DIRECTOR

GENERAL UPDATE:

Mr. Roberts provided the following update:

The property we purchased on US 40, just east of Kirkersville, is now vacant. It was being leased back to the previous owner, but they notified us and said they would be terminating the lease as of March 21, 2025, but they have vacated the premises already. There is a walk through scheduled for next week to make sure the property is in the condition that it was promised to us to be in.

Mr. Roberts said he would be attending an AWWA event with Joe Crea and will be a speaker and panelist. This is for a Utility Management Commission meeting with the topic being growth in Central Ohio. He will also be speaking to the Newark Area Financial Group. They have a monthly luncheon and invited him to be their speaker. He is still waiting for the date, but it should be in the next couple of months.

Mr. Roberts continues to meet with outside entities and representatives. Recent meetings include Representative Miller, Licking County Commissioners Tim Bubb and Rick Black, Scott Ryan with the department of development, a couple of representatives from the EPA, Senator Shaffer and Representative Claggett. He also has met with representatives from Monroe Township and St Albans Township.

Mr. Roberts said the painting of the 161-storage tank was supposed to start today but the paint was shipped to the wrong location. They are currently tracking it down and the painting should begin in the next week. March 28 is the date they are supposed to raise the tank.

Mr. Roberts wanted to bring up the idea of committees again. He said staff will begin to think about what committees we will be forming and who should be included and asked the Board to start thinking about it as well. We have a couple already that are mandated but with a 5-member board we now can create some additional ones.

Mr. Roberts also wanted to discuss the Board orientation he has proposed and said this will probably be at a meeting in April. He thinks it would be helpful for all board members to be included and not just the new members.

Mrs. Carter asked if it possible to break up the orientation process in topics so, it could be spread amongst multiple meetings and not just get all the information in one meeting.

Mr. Roberts said that sounds like a good idea because it is a lot of information, and he will take that into consideration.

8. PUBLIC COMMENTS (Limited to two minutes)

There were no public comments.

9. TRUSTEES' COMMENTS

Mr. Stepp wanted to encourage the other board members to take the opportunity to tour the facilities of the District. He said they are all very impressive and interesting and it helps to understand the whole picture of what is happening in the District.

Mrs. Carter wanted to thank the Board, Administration and staff for their patience, help, support and love. She said it is all very much appreciated.

10. ADJOURNMENT

Mrs. Carter made a motion, second by Mr. Leist that the meeting would be adjourned.

Upon Roll Call vote, all voted aye.

The meeting was adjourned at 4:20 p.m.

ATTEST:


Steve Clegg, Secretary

**SWLCWSD
OFFICE REPORT
03/13/25**

1) Connection Fees Collected

	2023	2024	1st Qtr. 2025	2nd Qtr. 2025	3rd Qtr. 2025	4th Qtr. 2025	Total 2025
Water	\$1,441,438.43	\$1,398,638.52	\$41,400.00				\$41,400.00
Sewer	\$783,297.36	\$560,396.26	\$60,000.00				\$60,000.00
Total	\$2,224,735.79	\$1,959,034.78	\$101,400.00	\$0.00	\$0.00	\$0.00	\$101,400.00

2) Billing Charges

	2023	2024	1st Qtr 2025	2nd Qtr. 2025	3rd Qtr. 2025	4th Qtr. 2025	Total 2025
Water	\$3,490,165.22	\$3,800,994.64	\$617,569.27				\$617,569.27
Sewer	\$6,885,871.54	\$7,108,067.47	\$1,139,448.42				\$1,139,448.42
Total	\$10,376,036.76	\$10,909,062.11	\$1,757,017.69	\$0.00	\$0.00	\$0.00	\$1,757,017.69

3) Capacity Fees

	2023	2024	1st Qtr. 2025	2nd Qtr. 2025	3rd Qtr. 2025	4th Qtr. 2025	Total 2025
Water	\$39,615.00	\$100,325.00					\$0.00
Sewer	\$116,925.50	\$65,325.00					\$0.00
Total	\$156,540.50	\$165,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

4) Assessment Revenue

	2023	2024	2025			Total 2025
1st Half	\$109,578.58	\$65,229.55	\$0.00			\$0.00
2nd Half	\$84,707.87	\$0.00	\$0.00			\$0.00
	\$194,286.45	\$65,229.55	\$0.00			\$0.00

Cash in Bank	As of 03/12/25	As of 03/11/24
	\$19,895,430.46	\$25,399,652.28

*Does not allow for future expenses

Loan Payment Due 07/01/25	\$2,500,000.00	\$2,500,000.00
Balance Available	\$17,395,430.46	\$22,899,652.28